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Talat Akhtar

C/O. **A.H. Noamani**
Mahto Para Road, Behind Saat Mandir,
P.O. Jugsalai, Jamshedpur, Jharkhand- 831006
INDIA
Mob.: +968-72806680 (Oman), +91-9835550557 (India)
Date of Birth: 7th August, 1981

PERSONAL SUMMARY:

Keen to find a suitable position within an ambitious hotel where I'll be able to showcase my talent which will help me hone my talent as well as increase my work experience.

CAREER OBJECTIVES:

To be successful and disciplined personality who always aspire to learn and try to give hundred percent for the organization I work for which helps bring accoulds both to the organization and also help grow my stature.

EDUCATION:

1996-1997	**Matriculation** Tata Worker's Union High School, Bihar Secondary School Examination Board, Patna
1997-1999	**Intermediate (with science)** Karim City College Bihar Intermediate Education Council, Patna
1999-2002	**Bachelor in Science** (B.Sc. Appeared) Karim City College Ranchi University (RANCHI)

PROFESSION:

2000-2003	**3 Yrs. Diploma in Hotel Management** Indian Institute of Hotel Management, Jamshedpur

EMPLOYMENT:

2003-2004	1.) Completed 6 months I.T. Training & worked for 9 months from 10th Sept' 03 to 27th June'04 as a **"Front Office Assistant"** in **" Hotel Marine Plaza"**, Mumbai
2004-2005	2.) Worked as a **"Front Office Executive"** for 10 months fro 14th July'04 to 1st May'05 in **"Motel Madhuban"**, Jamshedpur

2005-2005	3.) I have worked in **"Hotel Fortune Centre Point"**, Jamshedpur since 10th May'05 to 7th Oct,'05 as **"Front Officer Executive"**
2005-2007	4.) Since 9th Dec'05 to 25th Jan'07, I had been working as a **"Front Office Executive"** in **"Hotel Kanchan"**, Jamshedpur
2007-2009	5.) Having experienced in **"Carlton Al Moaibed an IHG hotel", Saudi Arabia** as a **"Night Auditor"** from 31st Jan'07 to 31st Jan'09
2010-2013	6.) I had been working as a **"Night Auditor"** since 1st Aug'2010 to 31st Aug'2013 in hotel **"THE PLATINUM"**, Muscat, Oman.
2013-2015	7.) Since 1st Sep'2013 to 31st Aug' 2015 worked as a **"FRONT OFFICE SUPERVISOR"** in hotel **"THE PLATINUM"**, Muscat, Oman.
2015-2023	8.) I have worked as an **"Assistant Front Office Manager"** since 1st Sept'2015 to 13th Jan'2023 in the same hotel **"THE PLATINUM"**, Muscat, Oman.
2023- Till Now	I have been working as an **"Income Auditor"** since 1st Feb'2023 till now in the hotel **"RADISSON BLU"**, Ranchi, India.

SELF ASSESSMENT:

Practical, High on Commitment, Patient Performer, Concious, Hardworking and Honest to the work

PERSONAL:

Father's Name	A.H. Noamani
Marital Status	Married
Language Known	English, Urdu, Hindi and Arabic
Nationality	Indian

PASSPORT DETAILS:

Passport No#	N2963218
Date of Issue	02/12/2015
Date of Expire	01/12/2025
Place of Issue	Muscat

I hereby declare that the information provided above is true to the best of my knowledge and belief.

Place :

Date : ***TALAT AKHTAR***