CURRICULUM – VITAE

MANZOOR AHMAD

H.NO-46 , ROAD NO 6 ,
P.O. AZADNAGAR
MANGO , JAMSHEDPUR-832110
JHARKHAND, INDIA .

E-mail ID : manzoorahmad76618@gmail.com, manzoorahmad231@rediffmail.com
Skype id : manzoor.ahmad870
Contact No: **+91-7004851436,+91-9798860924**

Sub: **Application For The Post Of** **"BMS OPERATOR"**

Objective :

To join an esteemed organization , I seek to work in a competitive and challenging atmosphere where I can express my self in areas concerned .

Educational Qualification : Matriculation with 2nd Division **J.A.C. Ranchi** in the year of 2005.

Technical Qualification : Completed Three year **DIPLOMA** in **MECHANICAL** from **THE OXFORD POLYTECHNIC (BANGLORE)** during the session **2005** to **2008.**

Six month Diploma in computer application (DCA) and Tally from National Computer information center Jamshedpur in 2005 to 2006.

Worked Experience in India :

- Worked with the **WATER TECH ENTERPRISES JAMSHEDPUR** as **"BMS OPERATOR"** from 10th Nov 2008- to 12th December 2011.

Worked Experience in Gulf :

- Worked with the **EL-NITCO LLC ABU DHABI UAE** as a **BMS OPERATOR** from 28th March 2012 to 12th January 2016.

Worked Experience in India :

- Worked with the **TATA IRON & STEEL COMPANY LIMITED JAMSHEDPUR** as a **"BMS OPERATOR" from 02nd February 2016 to 25october 2017.**
- Worked with the **JUSCO Jamshedpur** as a **"BMS OPERATOR" from** 25th May 2022 to 05th July 2024.
- **Worked Experience in Gulf**
- Worked with The **ROOTS ENERGY & ENGINEERING SERVICES WLL QATAR** as
- A **"BMS OPERATOR" From 19 january2018 to 23february 2022.**
- Worked with The **RUMAILLAH GROUP W.L.L QATAR** as a "BMS OPERATOR" From 20 Oct
- 2024 to 25th Oct 2025.

Personal Information

- Name : **MANZOOR AHMAD**
- Father's Name : Abdul Sayeed
- Date of Birth : 05/01/1990
- Religion : Islam
- Nationality : Indian
- Marital Status : Unmarried
- Languages Known : English, Urdu and Hindi
- Physical Status : Height 5' 4" Weight 68 kg

New Passport Details

Passport No : **R1912973**
Date of Issue : 21/08/2017
Date of Expire : 20/08/2027
Place of Issue : Ranchi

Previous Passport No : G-6788711

Job Description :

- Maintain and repair the control systems of the BMS controlled as LIGHT, FAN, and CCTV etc.
- Responsible for the monitoring of water tank supply level alarm, air handling unit, kitchen exhaust fan, fresh air handling unit.
- Responsible of the monitoring of the chilled water supply of the chiller going to the load for the FCU,AHU,FAHU,VAV.
- Renovate and replace equipment as required by fault finding to maintain equipment in optimal performance condition.
- Checks routinely for correct operation of all equipment in locations that include BMS control systems.
- Responsible for monitor and control the fire pump system, motors, sewage pump, electrical system, water system, ventilation and elevator control in the building.
- Responsible of the monitoring of fire alarm activation, gas alarm activation, water leak detection.
- We can handle the maintenance of the back of the house and front of the house, such as paper works, maintenance request, contractor needs.
- Monitoring the status of the temperature of the function room, guest room, and public area in the hotel.
- Responsible for the monitoring of fire alarm system such as smoke detector, heat detector, sprinkler, and emergency exit alarm.
- Personally accountable for ensuring all work is carried out in a safe and environmentally responsible manner.
- To complete the necessary paperwork for the completion of work and get it authorized by the client after their inspection.
- Adjust BMS setting and parameters to meet changing conditions i.e Load, environmental, customer needs etc.
- To resolve any unexpected technical difficulties and other problems that may arise at any time.
- attend safety meetingsand toolbox talks to increase safety awarence.
- To complete the necessary paper work for the completion of work and get it authorized by the client after their inspection.
- Providing immediate solution to keep system function in case of an emergency.
- Records maintenance data and generates reports as needed.
- Provides a safe and secure work palace.
- Performs other duties as assigned.

DECLARATION

I hope seeing my qualification and experience in this regard; you will be given an opportunity to serve your organization

Thanking you,

Yours faithfully,

Date :
Place : Jamshedpur

[MANZOOR AHMAD]

مجموعة الرميلة ذ.م.م.
Rumaillah Group W.L.L.

RG/HR/L/2025/214

23rd October 2025

Employment Certificate

This is to confirm that **Mr. Manzoor Ahmad Abdul Sayeed**, holder of Qatar ID No. **29035636643**, was an employee of this organization from **20.10.2024** to **25.10.2025** working in the position of **BMS Operator** under **Rumaillah Facilities Management W.L.L.,** a subsidiary of **Rumaillah Group, W.L.L.**

The above-named employee fully understands that Rumaillah Group or its subsidiaries will not in any way be held responsible for any debt incurred by him and this letter has been issued to him upon his own request.

Yours faithfully

Emad Turkman MBE
Group Chief Executive Officer

مجموعة الرميلة
Rumaillah Group
P.O.BOX 2, DOHA

شركة الإمارات المساندة نيتكو ذ.م.م

Emirates Link Nitco L.L.C

Date: 10th December 2015

TO WHOM IT MAY CONCERN

This is to confirm that **MR. MANZOOR AHMAD**, S/o **ABDUL SAYEED**, was employed with our company, Emirates link Nitco LLC. From 28th March 2012 to 12th January 2016 in the capacity of **"BMS OPERATOR"**.

This certificate is being issued to him on his own request for better prospect. Just to prove his service testimonials with us for whom we do not have any objection. His behaviors have been found satisfactory during the time of his service.

We wish him all the success in his future life.

10/12/2015

Mohammad Haysam Alken
Managing Director

ROOTS
Energy & Engineering Services W.L.L.

P: (+974) 44019 666 / F: (+974) 44019 777 / P.O.Box: 22867 / C.R. 39062 / Doha - Qatar
E: info@roots-energy.com / W: www.roots-energy.com

Ref : RTS/HR/515661/2022
Date : 13 February 2022

SERVICE CERTIFICATE

This is to certify that **Mr. Manzoor Ahmad** holder of Indian Passport No. **R1912973** and Qatar Resident Permit No. **29035636643** was employed in our organization from **19 Jan 2018** to **23 February 2022.** During this period, he was designated as **"BMS Operator"**

Mr. Manzoor Ahmad left the services of **Roots Energy & Engineering Services W.L.L.** and this certificate is issued to him without any liability to the Company.

During his tenure, we found his sincere and hardworking with a professional attitude. We wish him all the best for the future endeavors.

For Roots Energy & Engineering Services W.L.L.

Nasir M. Obid
Organizational Development &
Human Resources Director

Company Seal Required

هاتف: ٤٤٠١٩٦٦٦ (٩٧٤+) / فاكس: ٤٤٠١٩٧٧٧ (٩٧٤+) صندوق البريد: ٢٢٨٦٧/ السجل التجاري: ٣٩٠٦٢، الدوحة-قطر
بريد الكتروني: info@roots-energy.com / موقع الكتروني: www.roots-energy.com

روتس
للطاقة والخدمات الهندسية ذ.م.م

WATER TECH ENTERPRISES

Office :
171, Bistupur Diagonal Road
BISTUPUR JAMSHEDPUR-1
☎ - 362377

Authorised dealers :
THERMAX LTD
THERMAX
WATER & WASTE WATER
TREATMENT DIVISION

Ref. No. WTE/BMSO/1626/08

Date: - 21/12/2011

TO WHOM IT MAY CONCERN

This is to certify that **MANZOOR AHMAD**, S/o ABDUL SAYEED had worked in our organization as a **"BMS OPERATOR"** from 10th November 2008 to 12th December 2011.

During the period of his working we found him to be sincere, honest and hard working. He bears a Good moral character, have good conduct, willingness to learn and team work attitude.

This certificate will prove is service competency with department and we have no objection if he wants to join elsewhere India or Abroad.

This certificate is issued on his request.

From: WATER TECH ENTERPRISES

WATER TECH ENTERPRISES JAMSHEDPUR

(MANAGER)

JUSCO
quality service for life

Ref: No. JUSCO/BMSO/1489/24 **Date: 10th July 2024**

TO WHOM IT MAY CONCERN

This is to certify that **MR. MANZOOR AHMAD** S/o Abdul Sayeed has worked in this organization as a **"BMS OPERATOR"** from 25th May 2022 to 05th July 2024.

During his working period he was extremely punctual, honest, and energetic and dedicated to his work, in addition he had fulfilled the entire expectations Given to him as per assignment of work is concerned.

This certificate is being issued on his own request and we have no objection if he works in India and abroad, we do have a reason to appreciate him

We wish him every success in his future Endeavour for he has excelled during his stay with us.

For: JAMSHEDPUR UTILITY SERVICE COMPANY

(Hr Manager)

JAMSHEDPUR UTILITY SERVICE COMPANY

JAMSHEDPUR UTILITIES & SERVICE COMPANY LIMITED
Sakchi Boulevard Road Northen Town Bistupur Jamshedpur 831001 India
Tel +91 6573566648 Fax +91 6573566648 E-mail jus1o@tatasteel.com
Web Site: www.juscoltd.com

Ref No. TIS/BMS/15879/16

Date. 05.11.2017

TO WHOM IT MAY CONCERN

This is to certify that **MANZOOR AHMAD,** S/O. **Abdul Sayeed** had worked in this concern, as a **"BMS OPERATOR"** during the period from 02nd February 2016 to 25th October 2017.

This further certificate that his responsibilities were performed with honesty and diligence and that no marks of misconduct or immorality have recorded him.

During this period his performance is noticed excellent.
I wish him all his life for bright prospectus.

For: **The Tata Iron & Steel Company Limited.**

TATA IRON & STEEL COMPANY JAMSHEDPUR TATA STEEL

(MAINTENANCE MANAGER)

TATA STEEL
The Tata Iron and Steel Company Limited
Jamshedpur- 831001 India
Regd Office Bombay House 24 Homi Street Mumbai 400 001

Reg. No. 021894-05

No. D 0703721

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GOVERNMENT OF KARNATAKA

ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಬೆಂಗಳೂರು

DEPARTMENT OF TECHNICAL EDUCATION

ತಾಂತ್ರಿಕ ಪರೀಕ್ಷಾ ಮಂಡಳಿ / **Board of Technical Examinations**

Diploma Certificate

THIS IS TO CERTIFY THAT

MANZOOR AHMAD

HAVING UNDERGONE THE PRESCRIBED COURSE OF STUDIES FOR A PERIOD OF THREE YEARS IN

MECHANICAL ENGINEERING (GL)

HAS BEEN DECLARED TO HAVE PASSED IN FIRST CLASS IN THE FINAL EXAMINATION HELD IN THE MONTH OF JULY IN THE YEAR 2008

IN TESTIMONY WHEREOF THIS DIPLOMA CERTIFICATE IN

MECHANICAL ENGINEERING (GL)

IS AWARDED WITH THE PREVILEGE TO USE THE TITLE. D MECH. ENGG.

Chairman
Board of Technical Examination and
Director of Technical Education

Secretary
Board of Technical Examination
Bangalore

BOARD OF TECHNICAL EXAMINATION GOVERNMENT OF KARNATAKA

400-011

2/93 1 00 000

Date of Eligibility 28TH OCTOBER, 2008

PRINCIPAL
THE OXFORD POLYTECHNIC
First Phase. J. P. Nagar
BANGALORE - 560078

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GOVERNMENT OF KARNATAKA

ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಬೆಂಗಳೂರು

DEPARTMENT OF TECHNICAL EDUCATION

ತಾಂತ್ರಿಕ ಪರೀಕ್ಷಾ ಮಂಡಳಿ / **Board of Technical Examinations**

STATEMENT OF MARKS

FIRST **YEAR DIPLOMA EXAMINATION** ANN-2006

Course : MECHANICAL ENGINEERING (G L) Reg. No. : 021894-05

Name of the Institution : 400 THE OXFORD POLYTECHNIC, BANGALORE

Name of Candidate : MANZOOR AHMAD

Father's Name : ABDUL SAYEED Date : 22/07/2006

Sl. No.	Subject	Examination Marks		Marks in words
		Maximum Marks	Marks Obtained	
01	ENGLISH COMMUNICATION	100	75	SEVENTY FIVE
02	APPLIED MATHEMATICS	100	61	SIXTY ONE
03	APPLIED SCIENCE	100	81	EIGHTY ONE
04	BASIC ELECTRICAL & ELECTRONIC	100	62	SIXTY TWO
05	BASIC COMP. & APPLTNS	100	64	SIXTY FOUR
06	ENGINEERING MATERIAL	100	66	SIXTY SIX
07	ENGINEERING DRAWING	100	70	SEVENTY ONLY
08	MECHANICAL ENGG. SCIENCE	100	68	SIXTY EIGHT
09	APPLIED SCIENCE LAB.	100	73	SEVENTY THREE
10	COMPUTER APPLICATION LAB.	100	72	SEVENTY TWO
11	ELEC. & ELECTRICAL LAB.	100	64	SIXTY FOUR
12	WORKSHOP PRA (CAR&FITG)	100	66	SIXTY SIX
	Grand Total	1200	0822	

Total Marks in words : EIGHT HUNDRED AND TWENTY TWO ONLY

Result : PASSED IN FIRST CLASS

1. The subject of subject for which the candidate is to appear at the next or successive Examination are indicate with.
2. Minimum required for pass : 35 percent in each of the THEORY subject including Drawing and 50 percent in each of the PRACTICAL subject.
3. Total marks will not be indicated when a candidate completes examination in compartment.
4. Any discrepancy in the entry of marks of declaration of results etc. must immediate be brought to the notice of the cencerned outhorities.

Signature of the Student

400-11-1743

Entered by
Checked by

Signature of Secretary

Signature of Principal
With Seal of the Institution

PRINCIPAL
THE OXFORD POLYTECHNIC

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GOVERNMENT OF KARNATAKA

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DEPARTMENT OF TECHNICAL EDUCATION

ತಾಂತ್ರಿಕ ಪರೀಕ್ಷಾ ಮಂಡಳಿ / **Board of Technical Examinations**

STATEMENT OF MARKS

SECOND **YEAR DIPLOMA EXAMINATION** ANN-2007

Course : MECHANICAL ENGINEERING (G L) Reg. No. : 021894-05

Name of the Institution : 400 THE OXFORD POLYTECHNIC, BANGALORE

Name of Candidate : MANZOOR AHMAD

Father's Name : ABDUL SAYEED Date : 30/07/2007

Sl. No.	Subject	Examination Marks		Marks in words
		Maximum Marks	Marks Obtained	
01	STRENGTH OF MATERIALS	100	64	SIXTY FOUR
02	HYDRAULIC & PNEUMATICS	100	75	SEVENTY FIVE
03	MECHANICS OF MACHINES	100	64	SIXTY FOUR
04	TERMINAL ENGINEERING-I	100	65	SIXTY FIVE
05	MECH. MEASR. INSTRMTS & MTLGR	100	64	SIXTY FOUR
06	PRODUCTION TECHNOLOGY	100	61	SIXTY ONE
07	MACHIN DESIGN & DRAWING	100	65	SIXTY FIVE
08	MECHANICAL TESTING LAB.	100	66	SIXTY SIX
09	HYDRAULIC & PNEUMATICS LAB.	100	72	SEVENTY TWO
10	W/S MACHINE SHOP-I	100	70	SEVENTY ONLY
11	W/S WELDING & FOUNDRY	100	81	EIGHTY ONE
12	W/S FORGIN & SHEET METAL	100	68	SIXTY EIGHT
	Grand Total	1200	0815	

Total Marks in words : EIGHT HUNDRED AND FIFTEEN ONLY

Result : PASSED IN FIRST CLASS

1. The subject of subject for which the candidate is to appear at the next or successive Examination are indicate with.
2. Minimum required for pass : 35 percent in each of the THEORY subject including Drawing and 50 percent in each of the PRACTICAL subject.
3. Total marks will not be indicated when a candidate completes examination in compartment.
4. Any discrepancy in the entry of marks of declaration of results etc. must immediate be brought to the notice of the cencerned outhorities.

Signature of the Student

Signature of Principal

400-11-1812

Entered by

Checked by

Signature of Secretary

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GOVERNMENT OF KARNATAKA

ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಬೆಂಗಳೂರು

DEPARTMENT OF TECHNICAL EDUCATION

ತಾಂತ್ರಿಕ ಪರೀಕ್ಷಾ ಮಂಡಳಿ / **Board of Technical Examinations**

STATEMENT OF MARKS

THIRD **YEAR DIPLOMA EXAMINATION** ANN-2008

Course : MECHANICAL ENGINEERING (G L) Reg. No. : 021894-05

Name of the Institution : 400 THE OXFORD POLYTECHNIC, BANGALORE

Name of Candidate : MANZOOR AHMAD

Father's Name : ABDUL SAYEED Date : 24/07/2008

Sl. No.	Subject	Examination Marks		Marks in words
		Maximum Marks	Marks Obtained	
01	INDUS MANGT. ENV ENGG	100	66	SIXTY SIX
02	ESTIMATING & CONSTING	100	62	SIXTY TWO
03	MANUFACTURING TECHNOLOGY	100	78	SEVENTY EIGHT
04	TERMINAL ENGINEERING-II	100	65	SIXTY FIVE
05	MECHATRONICS	100	64	SIXTY FOUR
06	ELECTIVE SUBJECT (THY)	100	65	SIXTY FIVE
07	THERMAL ENGINEERING LAB.	100	64	SIXTY FOUR
08	MACHINE SHOP-II	100	68	SIXTY EIGHT
09	CADD. CNC LABORATORY	100	80	EIGHTY ONLY
10	ELECTIVE LAB. (REL. THY)	100	70	SEVENTY ONLY
11	PRJ WORK IND TRE VISITS & PR	100	68	SIXTY EIGHT
	Grand Total	1100	0750	

Total Marks in words : SEVEN HUNDRED AND FIFTY ONLY

Result : PASSED IN FIRST CLASS

1. The subject of subject for which the candidate is to appear at the next or successive Examination are indicate with.
2. Minimum required for pass : 35 percent in each of the THEORY subject including Drawing and 50 percent in each of the PRACTICAL subject.
3. Total marks will not be indicated when a candidate completes examination in compartment.
4. Any discrepancy in the entry of marks of declaration of results etc. must immediate be brought to the notice of the cencerned outhorities.

Signature of the Student

Signature of Principal
with seal of the institution

PRINCIPAL
THE OXFORD POLYTECHNIC

400-11-1963

Entered by

Checked by

Signature of Secretary

पंजीयन संख्या
Registration No. 0511/020/03709/04

अनुक्रमांक 010634
Sl. No. 05 JAC

झारखण्ड अधिविद्य परिषद्
Jharkhand Academic Council

राँची
RANCHI

प्रमाणित किया जाता है कि MANZOOR AHMAD
पिता श्री ABDUL SAYEED रौल कोड 05103
क्रमांक 0096 जन्म तिथि 5 JANUARY 1990 ईस्वी, जिन्होंने
झारखण्ड अधिविद्य परिषद् द्वारा आयोजित वर्ष २००५ की
पूरक माध्यमिक परीक्षा KABIR MEMORIAL URDU H SCHOOL MANGO से
SECOND श्रेणी में उत्तीर्ण की है, जिसके उपलक्ष्य मे उन्हे यह
प्रमाण - पत्र प्रदान किया जाता है।

This is to certify that MANZOOR AHMAD
Son/daughter of ABDUL SAYEED
Roll Code 05103 *Roll No.* 0096
date of birth 5 JANUARY 1990 *Passed the Supplementary Secondary*
Examination, 2005 conducted by the Jharkhand Academic Council,
from KABIR MEMORIAL URDU H SCHOOL MANGO
and was placed in SECOND *Division.*

राँची
RANCHI

तिथि
Date : 22nd April, 2006 010296

सचिव
Secretary

JHARKHAND ACADEMIC COUNCIL, RANCHI

SECONDARY EXAMINATION, 2005
(SUPPLEMENTARY/COMPARTMENTAL)

MARKS SHEET

SL. NO. 0019160

ROLL CODE	ROLL NO.	PRE. ROLL CODE	PRE. ROLL NO.	REGISTRATION NO.	DATE OF BIRTH
05103	0096			0511-020-03709-04	05/01/1990

NAME OF STUDENT → MANZOOR AHMAD

NAME OF FATHER → ABDUL SAYEED

NAME OF SCHOOL → KABIR MEMORIAL URDU H SCHOOL MANGO

SUBJECT	LANGUAGE I	LANGUAGE II	MATHEMATICS	SCIENCE & TECHNOLOGY			SOCIAL SCIENCE	ADDITIONAL SUBJECT				AGGREGATE	DIVISION
	URD	ENG		THEORY	PRACT	TOTAL		HNB					
								THEORY	THEORY	PRACT	TOTAL		
FULL MARKS	100	100	100	75	25	100	100	100	75/25	25/75	100	500	1ST DIV : 300 2ND DIV : 225 3RD DIV : 150
PASS MARKS	30	30	30	–	–	30	30	30	–	–	30/31	150	
MARKS OBTAINED	55	42	52	35	23	58	68	43				275	2ND DIV

PLACE : RANCHI

DATE : OCTOBER 16, 2005

SECRETARY

NATIONAL
COMPUTER INFORMATION CENTRE



(TO BE REGISTERED)

COMPUTER SOFTWARE, HARDWARE PRACTICE & TRAINING INSTITUTE

Date: 25/07/2005

TO WHOM IT MAY CONCERN

This is to certify that Mr. Manzoor Ahmad S/o Abdul Sayeed has Successfully Completed the **D.C.A** Course and has been placed in Grade "A".

The Duration of the Course was Six Month.

The Contents of the Course were as follows:

- Fundamental
- Disk Operating System (Dos)
- Windows 98
- Ms – Office (Ms – Word, Excel, Power Point)
- DBMS(FoxPro)
- E-Mail
- Internet

We wish him all the best.

DIRECTOR

Head Office : Road No. 2, Azadnagar, Near Bharat Bakery, Mango, Jamshedpur - 832110. Phone : 463521

भारत गणराज्य REPUBLIC OF INDIA



प्रकार / Type: P

राष्ट्र कोड / Country Code: IND

पासपोर्ट सं. / Passport No.: R1912973

उपनाम / Surname: AHMAD

दिया गया नाम / Given Name(s): MANZOOR

राष्ट्रीयता / Nationality: भारतीय / INDIAN

लिंग / Sex: M

जन्म तारीख / Date of Birth: 05/01/1990

जन्म स्थान / Place of Birth: JAMSHEDPUR, JHARKHAND

जारी करने का स्थान / Place of Issue: RANCHI

जारी करने की तिथि / Date of Issue: 21/08/2017

समाप्ति की तिथि / Date of Expiry: 20/08/2027

P<INDAHMAD<<MANZOOR<<<<<<<<<<<<<<<<<<<<<<<<

R1912973<1IND9001055M2708207<<<<<<<<<<<<<<8

R1912973

पिता / कानूनी अभिभावक का नाम / Name of Father / Legal Guardian: ABDUL SAYEED

माता का नाम / Name of Mother: NAJMA BEGUM

पति या पत्नी का नाम / Name of Spouse:

पता / Address: H.NO-46 ROAD NO-6 AZADNAGAR MANGO

JAMSHEDPUR,EAST SINGHBHUM

PIN:832110,JHARKHAND,INDIA

पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue: 66788711 03/06/2008 RANCHI

फाइल नं. / File No.: RC01C4035952617