# KASHIF AHMAD

## BMS OPERATOR


### Contact

**Present Address:**

H.NO. 21, ROAD NO. 20, ZAKIR NAGAR, WEST NEAR
MO ACADEMY, JAMSHEDPUR, EAST SINGHBHUM
PIN: 832110, JHARKHAND, INDIA

**Contact No. +91 6203217438**

**Email Id:**
**kashifahmad2u@gmail.com**


### Skills

- ✓ Communication
- ✓ Time Management
- ✓ Project Management
- ✓ Problem Solving
- ✓ Leadership
- ✓ Creativity
- ✓ Critical Thinking
- ✓ Decision Making
- ✓ Active Listening

### Computer Skills

- ✓ Ms Word
- ✓ Ms Excel
- ✓ Power Point
- ✓ Audit

### Languages

- ✓ English - **Fluent**
- ✓ Urdu - **Fluent**
- ✓ Hindi - **Fluent**

### Objective

- ➢ A hard working self-motivated and adaptable **BMS Operator** with excellent organizational and team working skill and with nearly **6 year's Experience in Facility Management.** Capable of working with supervision and willing to as some additional responsibility is looking for a position in an innovative learning and challenging working environment that recognizes and fully utilizes capability.

### Qualification

- ➢ Passed **Matriculation** from **J.A.C, Ranchi** the year of 2016.
- ➢ Completed two years training in **Industrial Training Institute (I.T.I.)** Ranchi trade of **"ELECTRONICS**" from 2016 to 2018.

### WORKING EXPERINCE

#### Gulf

Company : **MAB FACILITIES MANAGEMENT LLC**
Designation : **BMS OPERATOR**
Department : Facility Management
Period : 06th Nov 2023 to 05th April 2025.
Location : Dubai, U.A.E

#### India

Company : **INA TECH FM GLOBAL SOLUTION LIMITED**
Designation : **BMS OPERATOR**
Department : Facility Management
Period : 16th Feb 2019 to 20th Sept 2023.
Location : Kolkata, India

- ➢ Maintain and repair the control systems of the BMS controlled HVAC systems throughout the site as determined by the manufacturers recommended system as detailed by the site management.

## Passport Details

| | |
|---|---|
| Passport No. | **U- 8279938** |
| Date of Issue | 05/11/2021 |
| Date of Expiry | 04/11/2031 |
| Place of Issue | **RANCHI** |

## Personal Information

| | |
|---|---|
| Name | **KASHIF AHMAD** |
| Father's Name | Ahmad Rasool |
| Date of Birth | 07/06/2001 |
| Religion | Islam |
| Nationality | Indian |
| Marital Status | Unmarried |

## Nature Of Job

- Carry out routine checks for correct operation of all control equipment as directed by site management and Daily/Weekly Servicing Plan.
- Renovate and replace equipment as required by fault finding to maintain equipment in optimal performance condition.
- Upgrades HVAC control systems and equipment and modifying or renovating as necessary.
- Checks routinely for correct operation of all equipment in locations that include BMS control of systems.
- Monitor the operation of the HVAC control systems using the BMS to monitor performance.
- Adjust variables and provide adjustment as required to ensure systems are operating correctly within parameters.
- Monitor and record values of HVAC systems to build up a database of records to provide data for energy efficiency improvement.
- Actively participate in the training and development plan as agreed at the appraisal to include HVAC control systems trade and language training as required
- Personally accountable for ensuring all work is carried out in a safe and environmentally responsible manner.
- Mandatory to promptly report all accidents, injuries and unsafe working conditions or practices.
- Attend Safety Meetings and Toolbox talks to increase safety awareness.

## DECLARATION

I do hereby declare that all the statement as mentioned above are true & correct to the best of my knowledge and belief.

Date: ----------

Place:

Yours faithfully

**(KASHIF AHMAD)**

05th April 2025

Ref: MAB-DXB/HR/WP/SC/057

**Mr. KASHIF AHMAD**

Emp. No. **10487**

# SERVICE CERTIFICATE

This is to certify that **Mr. KASHIF AHMAD** (**Emp. No. 10487**) was employed by **MAB Facilities Management LLC.,** as a **"BMS OPERATOR"** period from 06th Nov 2023 to 05th April 2025.

This letter is issued upon his request without any responsibility on our part.

We take this opportunity to wish **Mr. KASHIF AHMAD** best of luck in his future endeavors.

Yours faithfully,

N
A

Yours faithfully,

Mohammed Jehangeer
Acting HR Manager

c

Limited Liability Co.

**MAB Facilities Management LLC**
T+971 4 343 4223 | F +971 4 343 4117 702,
Shangri-La Offices Tower, Sheikh Zayed Road
PO Box 95811 Dubai, UAE
info@mab.ae
**www.mab.ae | oooo**

पंजीयन संख्या
Ragistration No. 51092-07165-15

अनुक्रमांक 132246
Sl.No.16 JAC

# झारखण्ड अधिविद्य परिषद

# Jharkhand Academic Council

रांची
RANCHI



प्रमाणित किया जाता है कि KASHIF AHMAD
माता श्रीमती ROUSHAN ARA एवं
पिता श्री AHMAD RASOOL रौल कोड 51092
क्रमांक 0289 जन्मतिथि 07 JUNE 2001 ई०, ने
झारखण्ड अधिविद्य परिषद द्वारा आयोजित वर्ष २०१६ की वार्षिक
माध्यमिक परीक्षा G.V.M HIGH SCHOOL, JAWAHARNAGAR में
से उत्तीर्णता प्राप्त की है।

*This is to certify that* KASHIF AHMAD
*Son/Daughter of Smt.* ROUSHAN ARA
*& Shree* AHMAD RASOOL
*Roll Code* 51092 *Roll No.* 0289 *Date of Birth* 07 JUNE 2001 *Passed the Annual Secondary Examination, 2016 conducted by the Jharkhand Academic Council From* G.V.M HIGH SCHOOL, JAWAHARNAGAR

132246

राँची
Ranchi
तिथी
Date: 30th July, 2016

सचिव
Secretary

क्रम संख्या एन०सी०वी०टी०–86(सी–5)
SL.No.NCVT-86(C-5) No. 0723101

भारत सरकार
GOVERNMENT OF INDIA
श्रम मंत्रालय
MINISTRY OF LABOUR
राष्ट्रीय व्यवसाय प्रक्षिण परिषद्
NATIONAL COUNCIL FOR VOCATIONAL TRAINING

# राष्ट्रीय व्यवसाय प्रमाण-पत्र

# NATIONAL TRADE CERTIFICATE

INDUSTRIAL TRAINING INSTITUTE RANCHI

श्री / ~~श्रीमती / कुमारी~~ काशिफ अहमद

सुपुत्र / ~~पत्नी / सुपुत्री~~ / श्री अहमद रसूल

औद्योगिक प्रशिक्षण संस्थान राँची

प्रशिक्षण पूरा करने और मई जुलाई सन दो हजार अठारह

को आयोजित इलेक्ट्रानिक्स की निर्धारित व्यवसाय परीक्षा में उत्तीर्ण

होने पर यह व्यवसाय प्रमाण–पत्र प्रदान किया जाता है।

*Shri/~~Shrimati/Kumari~~* Kashif Ahmad

*Son/~~Wife/Daughter~~ of Shree* Ahmad Rasool

*having completed the course of training at* Industrial Training Institute Ranchi

*and passed the prescribed trade test in the trade of* "Electronics"

*held on* July Eighteen *two thousand and is awarded this trade certificate.*

सचिव
*Secretary*
राष्ट्रीय व्यवसाय प्रक्षिण परिषद्
*State Council for Vocational Training*

सचिव
*Secretary*
राष्ट्रीय व्यवसाय प्रक्षिण परिषद्
*State Council for Vocational Training*

# राज्य वृतिक व्यवसाय प्रषिक्षण परिशद्, रॉची, झारखण्ड

क्रम संख्या 0723381 अंक–पत्र राँची, दिनांक 27/07/2018

## MARK SHEET

श्री Kashif Ahmad पिता का नाम Ahmad Rasool

व्यवसाय "Electronics" केन्द्र औद्योगिक प्रशिक्षण संस्थान रांची

रोल नं RAN/E/300116 का औद्योगिक प्रशिक्षण संस्थान रांची

को जुलाई 2018 में हुई अखिल भारतीय आंतिम व्यवसायिक,परिक्षा

में निम्नांकित अंक प्राप्त हुए:–

| विषय | पुर्णांक | उतीर्णांक | प्राप्तांक | अभियुत्ति बाद की परीक्षाओं में विषय विशेष में छुट के लिए निम्नांकित अंक आवश्यक है। | रिजल्ट |
|---|---|---|---|---|---|
| व्यवहारिक Practical | 400 | 240 | 301 | 280 | |
| सैद्धान्तिक्स Trade Theory | 120 | 60 | 98 | 72 | |
| तकशेष गणना एवं विज्ञान W C & Science | 60 | 30 | 56 | 36 | |
| इंजिनिरिंग ड्रॉईंग Engg. Drawing | 70 | 35 | 62 | 42 | |
| सामान्य ज्ञान Social Science | 50 | 25 | 43 | 32 | |
| कुल योग Total | 700 | 390 | 560 | Five Hundred Sixty only | 1st Div. |

एक रुपया तालिकाकार जांचकर्ता प्राचार्य

INDUSTRIAL TRAINING INSTITUTE
RANCHI

प्रशिक्षण अवधि 2016 से अगस्त 2018 तक

PERIOD OF TRAINING
FROM August 2016 TO July 2018

स्कूल के प्रमाण पत्र में वर्ष जन्म तिथि 06.06.2001




DATE OF BIRTH AS RECORDED IN SCHOOL CERTIFICATE
07th June 2001

पता Zakir Nagar Azad nagar
ADDRESS Mango, Jamshedpur

प्रधानाचार्य

PRINCIPAL

Industrial Training Institute
RANCHI

तारीख :
DATE : 30/08/2018

INA TechFM

Ref. No.: **ITFM/BMSO/HS1578/23** Date: **25th Sept 2023**

## TO WHOM IT MAY CONCERN

## Service Certificate

This is to certify that **MR. KASHIF AHMAD** S/o Ahmad Rasool has worked in this organization as a **"BMS OPERATOR"** period from 16th Feb 2019 to 20th Sept 2023.

During the above working period we found him barrios, sincere, honest and hard working man. He is energetic and punctual in his duties and also bears good moral character and conduct.

This certificate is being issued on his own request for a better prospect. We wish him all success in his future life.

**For: INA TECHFM GLOBAL SOLUTION PVT. LTD.**

**Human Resource Manager**

INA TECHFM GLOBAL SOLUTION PVT. LTD. Kolkata

Address: Astra Towers, ASO-228, Action Area IIC, Newtown, Kolkata, 700161, West Bengal India
Phone: +91-9508681908 | Email Id: patilranjeet2511@gmail.com

भारत गणराज्य / REPUBLIC OF INDIA

| टाईप / Type | कोड / Code | राष्ट्रीयता / Nationality | पासपोर्ट न. / Passport No. |
|---|---|---|---|
| P | IND | भारतीय / INDIAN | U8279938 |



उपनाम / Surname
AHMAD

दिया गया नाम / Given Name(s)
KASHIF

जन्मतिथि / Date of Birth
07/06/2001

लिंग / Sex
M

जन्म स्थान / Place of Birth
JAMSHEDPUR, JHARKHAND

जारी करने का स्थान / Place of Issue
RANCHI

Kashif Ahmad

जारी करने की तिथि / Date of Issue
05/11/2021

समाप्ति की तिथि / Date of Expiry
04/11/2031

P<INDAHMAD<<KASHIF<<<<<<<<<<<<<<<<<<<<<<<<<<<<

U8279938<6IND0106072M3111046106575393882l<42

वीज़ा / VISA

U8279938

पिता / कानूनी अभिभावक का नाम/ Name of Father / Legal Guardian

AHMAD RASOOL

माता का नाम / Name of Mother

ROUSHAN ARA

पति या पत्नी का नाम / Name of Spouse

पता / Address

H.NO. 21,ROAD NO. 20,ZAKIR NAGAR,WEST NEAR

MO ACADEMY,JAMSHEDPUR,EAST SINGHBHUM

PIN:832110,JHARKHAND,INDIA

पुराने पासपोर्ट का न. और इसके जारी होने की तिथि एवं स्थान/ Old Passport No. with Date and Place of Issue

फाईल न. / File No.

RC1065753938821